



**APPLICATION
FOR
PART TIME EDUCATOR
POSITION**

Education is as important as the product you use

“You cannot climb the ladder of success with your hands in your pockets”

Zig Ziglar



CRITERIA FOR EDUCATOR POSITION

PROFESSIONAL REQUIREMENTS:

- Must hold a professional license in the beauty industry
- Strong, dynamic personality
- Must represent today's fashion style in their own appearance
- Must project a high level of confidence
- Must work in a well established, respected salon
- Must have strong communication skills
- Must have strong sales ability and follow through

EDUCATIONAL REQUIREMENTS:

- Must have practical experience in all forms of color, hair design, finishing, makeup and skincare if applicable
- Must be able to clearly explain and demonstrate step by step product usage and cover all relevant theoretical information
- Must be able to relate all information to various levels of educated stylists

EXPERIENCE:

- Applicant should be a working stylist with at least 3 years experience
- Applicant should have attended a variety of advanced training programs
- Should have experience in conducting educational classes for a manufacturer or distributor.

If applicant has not had the above experience, they must project ability to perform in this capacity

GENERAL REQUIREMENTS:

- Must be available Sunday and Monday to conduct various classes per distributors request. Advanced notice will be given on class dates by distributor and/or manufacturer
- Must have a strong desire for advancement through education and teaching educational classes
- Must be willing to maintain a constant awareness of products and position in the industry

EDUCATOR COMMITMENT:

- Perform in salon education, monitor salons regarding proper usage of products through theory and workshop
- Be prepared, at all times to support CB Sullivan Co with education shows and support sales
- Must follow all administrative policies and procedures such as expense reports, class evaluations, inventory car stock, confirmation calls to salon, scheduling classes and reporting progress to the Education Dept.
- Team player, consistent and reliable
- Attend a formal certification course through the manufacturer and CB Sullivan Co. Required to attend group training sessions to improve product

knowledge, technical skills and receive updated information regarding new product releases as scheduled.



Application for Part Time Educator

Complete all information as requested

NAME _____ SS# _____ - _____ - _____

ADDRESS _____ CITY _____ STATE/ZIP _____

DAY PHONE () _____ CELLPHONE () _____

CURRENTLY EMPLOYED AT _____ HOW LONG _____

ADDRESS/CITY/STATE/ZIP _____

PRESENT POSITION AT SALON _____

EVER OWN A SALON _____ WILL YOU TRAVEL BY PLANE _____

LANGUAGES SPOKEN OTHER THAN ENGLISH _____

EMAIL ADDRESS _____

This form was designed to comply with State and Federal Fair Employment laws prohibiting employment discrimination. The age discrimination in Employment Act of 1967 prohibits discrimination on basis of age with respect to individuals who are at least 40 but less than 70. Photo for purpose of identification and is optional.

Please complete to the best of your knowledge.

HIGH SCHOOL:
NAMES AND LOCATION _____

OF YEARS ATTENDED _____

COURSES STUDIED _____

DID YOU GRADUATE _____ WHEN _____

COLLEGE/UNIVERSITY:
NAMES & LOCATION _____

OF YEARS ATTENDED _____

COURSES STUDIED _____

DID YOU GRADUATE _____ WHEN _____

BEAUTY SCHOOL:
NAMES & LOCATION _____

OF YEARS ATTENDED _____

COURSES STUDIED _____

DID YOU GRADUATE _____ WHEN _____



Application for Part Time Educator

*Continued
Complete as requested*

List all manufacturers you have worked with:

Manufacturer _____
 Job Title _____
 Length of Time _____

Manufacturer _____
 Job Title _____
 Length of Time _____

List All Products you are currently using in the Salon:

_____	_____
_____	_____
_____	_____

Areas of expertise that you yourself specialize and feel most comfortable with:

HAIRCUTTING:
Mens/Womens

LONG HAIR:
DRESSWORK

PERMS:
WRAPS / THEORY

COLOR:
APPLICATION
THEORY

SKINCARE
MAKEUP:



Application for Part Time Educator

*Continued
Complete as requested*

SALES ABILITY:
MERCHANDISING
SALON MANAGEMENT

NAILS:
SCULPTURED
GEL NAILS
TIPS W/OVERLAYS
NAIL ART
NATURAL NAILCARE

Please circle the company(s) you are interested in working with:

- | | |
|----------------------|----------------------|
| AMERICAN CREW | LOGICS |
| ARDELL | MATRIX |
| CND | MIRABELLA |
| DEPILEVE | OSTER |
| FAROUK | OPI |
| GIGI | PAUL MITCHELL |
| L'OREAL | PHARMAGEL |
| | TIGI |
| | OTHER _____ |

What is your objective for applying at CB Sullivan Company?

Please provide a brief summary about yourself.

Thank you for considering CB Sullivan Company.

**Email your completed application to us: helenemond@cbsullivan.com or mail to:
CB SULLIVAN CO, PO BOX 546, MANCHESTER NH 03105 ATTN: EDUCATION DEPT**